**Rental Contract**

The American Legion Weiss-Wurzbach Post 460 Hall may be rented for the following rates:

**A.** The rental fee for hall, kitchen, and patio (for up to 16 hours) is $450.00

**B.** The rental fee for hall, kitchen, and patio (for up to 6 hours) is $350.00

 1. A **NON-REFUNDABLE** deposit of $200 (16 hours) or $150 (6 hours).

This deposit due at the time of the contract signing reserves the specific day requested by the renter.

 2. A $100 **damage deposit** is required.

Any losses or damages to the Hall or its equipment will be the responsibility of the renter. The fees for losses or damages will be determined by the Hall Rental Manager. The damage deposit will be returned to the renter within 9 days following the rental date if there is no damage, loss, or missing items and the renter is in **full compliance** with the rules of the contract.

**C.** All fees, (rental and damage deposit) must be paid when the key is picked up.

**D.** Rental rules and guidelines:

\_\_\_\_\_ 1. Patio gates must remain open for emergency exits if the Hall is occupied.

 2. No more than 120 people can occupy the Legion Hall per the fire code. However, if the patio is used, the hall and patio together can accommodate a total of 150 people.

\_\_\_\_\_ 3. The renter must ensure that the event is concluded by midnight (12:00 am) no matter what time it began.

American Legion Weiss-Wurzbach Post 460 Hall Rental Contract page 3

 4. No decorating or setting up is permitted prior to the rental date. However, if the hall is available the day prior to the scheduled event, it may be decorated on that day. The fee for early access to the hall is $25.00 which includes up to 3 hours and $8.00 per hour in excess of three hours.

 5. No tacks or staples can be used for decorating purposes. Only blue painters’ tape can be used.

 6. All decorations, table cloths, cups, plates, plastic ware, etc. must be removed by the renter and placed in the trash container(s) **outside**. All tape and bits of paper and other decorations must also be removed and disposed of properly.

\_\_\_\_\_ 7. The hall may be used for anniversary and birthdays parties, family reunions, baby showers, or other functions when approved in advance by the Post Commander and the Hall Rental Manager. Dancing is permitted; if you are going to have an event with music, you are subject to the **City of Castroville Noise Ordinance (Sec. 46-41/42).** In a residential district, you are not allowed to have any activity or sound source that produces a sound that can be heard beyond the property on which is being generated that when measured exceeds 70 dB(A) during the daytime hours and 58 dB(A) during nighttime hours. **Daytime hours are 7:00am to 10:00pm.** The police will enforce this ordnance if they receive a complaint or if they deem the noise too loud as measured in dB while on patrol.

\_\_\_\_\_ 8. No admission charges are permitted for ANY event; stag parties are NOT permitted.

 9. Energy conservation is vital. Door and windows must be closed when operating the heating or air conditioning system.

 10. On departure from the event, the renter will turn off all the lights and air conditioning/heat systems. Lock all outside doors and gates )

 11. All tables (14 white and four brown) and 72 chairs and other Post property moved to the patio by the renter must be returned to the hall. Do not stack or fold the tables or chairs.

American Legion Weiss-Wurzbach Post 460 Hall Rental Contract page 4

\_\_\_\_\_\_ 12. Specific Hall Rental Manager instructions are required prior to using the BBQ pits. The maximum height of wood in the BBQ pits is 24 inches. Wood should be placed in the pit, not thrown, to avoid pit damage. Wood must be provided by the renter.

**E.** Specific rental responsibilities:

\_\_\_\_\_\_ 1. The renter acknowledges that neither Weiss-Wurzbach Post 460 nor the American Legion is responsible for any injuries or harm to the renter or event guests on Post property located at 1305 Fiorella Street in Castroville, Texas.

\_\_\_\_\_\_ 2. Post 460 is not licensed for the sale of alcoholic beverages. Alcoholic beverages can be brought into the premises and consumed by adult (age 21+) guest(s). However, all Texas Alcohol and Beverage Commission Laws will be strictly enforced by the renter. The renter must agree to prevent any violations of such laws and further agree that he/she will be responsible for any misconduct or law violations by guest(s) during and immediately following the event. Beer tubs, beer-soda coolers and ice buckets must be set up outside of the hall on the patio.

\_\_\_\_\_ 3. I, the renter, do hereby specifically agree to hold harmless and indemnify the American Legion Weiss-Wurzbach Post 460, and all the officers and members from any and all liability, which may occur due to my rental of the Post property. I specifically indemnify and hold harmless Post 460 and all the officers and members from all accidents, personal injuries, loss or theft of personal property, alcohol-related accidents, disturbances, alcohol-related fines and penalties.

\_\_\_\_\_ Application is hereby made to rent the American Legion Hall.

I, the renter, hereby acknowledge that I have read and understand the information printed on all 3 pages of the contract and have fully agreed to abide by the rules, guidelines, laws and conditions and specific rental responsibilities.

American Legion Weiss-Wurzbach Post 460 Hall Rental Contract page 5

 Hall Rental Contract

American Legion

Weiss-Wurzbach Post 460

P O Box 156 830-584-8403

1305 Fiorella St txpost460@gmail.com

Castroville TX 78009

Renters Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Group or Organization name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, TX Zip: \_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alt Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Start Time of event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: Additional time, providing the hall is available, is allowed on the date and the day prior for decorating. (A fee applies see page 3, item 4)

American Legion Weiss-Wurzbach Post 460 Hall Rental Contract page 1

**FEES:**

Full Day Rental (6 hours or more): $450.00\*

Deposit required to reserve the day: $200.00

Balance due when keys picked up: $250.00

Partial Day Use Rental (up to 6 hours): $350.00\*

Deposit required to reserve the day: $150.00

Balance due when keys picked up: $200.00

\*Includes a $100.00 refundable security deposit

Total Number of hours: \_\_\_\_\_\_\_\_\_\_\_ Cost for the rental: \_\_\_\_\_\_\_\_\_\_\_\_

Deposit Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Balance Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Security Deposit returned date mailed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: Key pickup and return will be as directed by the Hall Rental Manager.

I, the renter, hereby acknowledge that I have read and understand the information printed on all 3 pages of the contract and have fully agreed to abide by the rules, guidelines, laws and conditions and specific rental responsibilities.

Renter’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ date: \_\_\_\_\_\_\_\_\_\_\_\_

Hall Rental Manager’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

830-584-8403 txpost460@gmail.com

American Legion Weiss-Wurzbach Post 460 Hall Rental Contract page 2